



NOTICE OF MEETING

Governance & Audit Committee

Tuesday 25 September 2012, 7.30 pm

Council Chamber, Fourth Floor, Easthampstead House, Bracknell

To: The Governance & Audit Committee

Councillor Ward (Chairman), Councillor Wade (Vice-Chairman), Councillors Allen, Ms Brown, Heydon, McCracken, Thompson, Worrall and Mr G S Anderson

cc: Substitute Members of the Committee

Councillors Mrs Ballin, Blatchford, Mrs Hayes, Leake, Mrs McCracken and Mrs Temperton

ALISON SANDERS
Director of Corporate Services

EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

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Bracknell

AGENDA

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1. **Apologies for Absence**

To receive apologies for absence and to note the attendance of any substitute members.

2. **Declarations of Interest**

Members are requested to declare any Personal Interests. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer In attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

3. **Minutes**

To approve as a correct record the minutes of the meeting of the Committee held on 31 July 2012.

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4. **Urgent Items of Business**

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

5. **External Audit: Annual Governance Report**

This report advises Members of a report by the Council's external auditor summarising the work carried out to discharge their statutory audit responsibilities.

7 - 36

6. **Financial Statements 2011/12**

This report summarises for Committee Members the key elements within the accounts, the findings of the audit and highlights the key changes made to the Statements - a revised set of which are attached.

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7. **Risk Management Strategy 2012/13**

This report presents the updated Risk Management Strategy to the Governance and Audit Committee for approval.

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8. **Scheme of Delegation to Officers - Temporary Substitutions**

This report seeks the approval of the Committee to an amendment to the Council's Constitution to ensure that there is no hiatus in the exercise of delegated powers by officers in the event of there being a vacancy in a post or other absence of a postholder (e.g. through indisposition) to whom powers are delegated by the Council's Constitution.

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9. **Amendments to the Delegated Powers of the Director of Environment, Culture & Communities**

This report seeks authority to make two amendments to the delegated authority of the Director of Environment Culture and Communities set out in Table 1 Part 2 of the Council's Constitution.

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10. **Date of Next Meeting**

6 November 2012